



6223 A

Requirements and Procedures

Regulation 6223 A

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I. PURPOSE

The purpose of this regulation is to establish the requirements and procedures for granting high school course credit for course work completed by a pre-high school student.

II. REQUIREMENTS FOR CREDIT ACQUISITION

In order for a student to acquire graduation credits for learning, the student must:

- A. satisfactorily complete a high school level course at a Kindergarten through eighth grade school; or
- B. satisfactorily complete a high school level course at a local high school; or
- C. satisfactorily complete a high school level on-line course; or
- D. satisfactorily complete an assessment developed by the District for a particular high school level course under Policy 6221, Credit by Assessment.

III. COURSE REQUIREMENTS

In order for the successful completion of a course to result in the acquisition of high school credit, the course must:

- A. be included in or be equivalent to a course in the Standard High School Course Catalog of the District; and
- B. satisfy the academic standards identified for the high school level course included in the District Catalog; and
- C. be taught by a teacher with the requisite licensure.

IV. PROCEDURE

- A. Any Kindergarten through 8th grade school that offers high school level courses to its students must, upon satisfactory completion of the course by a student, submit to the high school in which attendance area the student resides a written confirmation of the successful completion of the high school course including the following information:
 1. the student name and District student identification number;
 2. the course name and number as found in the District's High School Course Catalog;
 3. the final grade of the student; and
 4. a written verification of the teacher's requisite licensure by the site administrator or principal.



- B. Any District high school that enrolls a Kindergarten through eighth grade student in one of its courses shall, upon satisfactory completion of the course, create a transcript for the student as though the student were regularly enrolled in the school, granting credit for the successfully completed course.
- C. Minneapolis On-Line services shall communicate the successful completion of any high school level course to the high school in whose attendance area the student resides for inclusion in a high school transcript to be prepared by that school.
- D. If a student enrolls in an on-line high school level course offered by an on-line learning provider other than Minneapolis On-Line, the student shall apply for high school credit at the high school in whose attendance area the student resides following the procedures for a rigorous course waiver (Policy 6207). Upon a successful acceptance of the course the credit for the course shall be included in the transcript prepared by that high school.
- E. If a student desires a high school credit for learning done outside of a formal course, the student may apply for Credit by Assessment under the procedures and rules of Policy 6221.
- F. In all cases where the student is not currently enrolled in a high school credits earned shall be included in a transcript for the student from the high school in whose attendance area the student resides.
- G. The Superintendent may, for good cause shown, grant high school credit for learning that does not satisfy the requirements of this regulation.

Legal Reference:

Minn. Stat. §120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. §120B.023 (Benchmarks)
Minn. Stat. §120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. §120B.16 (Secondary Credit for Students)

Cross References:

MPS Policy 5391 (Graduation Requirements)
MPS Policy 6207 (Rigorous Course Waiver)
MPS Policy 6221 (Credit by Assessment)