



8220

Agenda

Policy 8220

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I. PURPOSE

The purpose of this policy is to establish the parameters of Board meeting agenda, the process for the construction of the agenda and the distribution of agenda supporting materials prior to the meeting.

II. GENERAL STATEMENT OF POLICY

- A. The proposed agenda for each meeting of the board of directors shall be constructed cooperatively by the Board Chairperson and the Superintendent.
- B. A request for an agenda item to be placed on any particular agenda joined in by at least three (3) directors shall cause the inclusion of the item on that proposed agenda.
- C. Individual board directors may suggest items for inclusion on the proposed agenda to the Board chairperson. Unless the request is joined by two other directors, or similar requests are made by at least two other directors, the chairperson has the discretion to place the item on the agenda or not.
- D. A proposed agenda may include an item designated as the consent agenda comprised of many individual items intended to be voted on as a block.
 1. Consent agenda items may not include:
 - a. major policy, budget or taxing decisions;
 - b. bond awards;
 - c. items related to the Superintendent's contract; or
 - d. items related to the evaluation of the Superintendent's performance.
 2. Consent agenda items may include previously budgeted or authorized matters.
 3. The consent agenda public details shall be published along with the main agenda.
 4. Prior to the approval of the meeting agenda, consent agenda items may be tabled, removed to the main agenda, or deferred to a date certain. This action requires a properly made and seconded motion of a director approved by a majority vote of the quorum.
- E. The proposed agenda may be amended by the Board Chairperson in consultation with the Superintendent before the motion to approve the agenda.
- F. The agenda for a regular meeting may be amended by deletions through a motion approved during the regular meeting.



- G. The agenda is adopted only by an affirmative vote of the directors at the duly noticed meeting.
- H. Additional items not included on the published agenda may be considered under new business upon the properly made and seconded motion of a director approved by a majority vote of the quorum.

III. MATERIALS SUPPORTING THE AGENDA

Agenda, minutes of earlier meetings and materials requiring advanced study shall be sent to Directors in advance of the meeting at which they will be considered on a schedule agreed by the directors.

Cross References:

MPS Policy 8200 (Annual Meeting)

MPS Policy 8230 (Parliamentary Procedure)