

1200

## Board Meetings and Public Participation

*Policy 1200*

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Effective Date: 11/11/2009

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### **I. PURPOSE**

The Board of Directors of Special School District No. 1 encourages all citizens to support the District's mission. The Board is dedicated to compliance with the Minnesota Open Meeting law. Board Meetings also serve as a means of communication with the public regarding district business. The Board also recognizes the importance of hearing the interests and concerns of citizens regarding the schools in formulating District policy and pursuing the District's mission.

### **II. GENERAL STATEMENT OF POLICY**

- A. All citizens are welcome to attend Board meetings not legally closed to the public.
- B. Meetings of the Board are conducted for the purpose of carrying on the business of the schools. They are therefore not public meetings, but meetings held in public.

### **III. VOTING RECORDS**

- A. A journal recording the action taken at the meeting shall be kept showing how each director voted on resolutions and motions.
- B. The journal shall be available during regular business hours for public view at the District's central office.

### **IV. PUBLIC PRESENTATIONS**

- A. In order that the Board may fairly and adequately discharge its responsibility, citizens shall be requested to direct requests, presentations and proposals to the Superintendent. The Superintendent or Superintendent's designee will advise the proposer according to presentation rules established by the Board.
- B. The Board may establish rules for public reports, presentations, requests and proposals. The intent of the rules includes, but is not limited to:
  - 1. allowing a fair and adequate opportunity for all persons who wish to be heard;
  - 2. allowing the Superintendent to:
    - a) take direct action; or
    - b) recommend action to the Board when established district policies apply to the report, presentation, request or proposal.
  - 3. providing adequate time for the Board to obtain necessary information and to develop Board direction on the topic where:
    - a) no existing district policy applies;
    - b) a change of district policy is proposed; or

- c) an exception to existing policy is specifically requested.
- 4. assuring that time so devoted does not interfere with the agenda fulfillment of the Board.
- C. Requests, presentations, and proposals to the Board from members of the public may be made at times designated by the Board.
  - 1. The Board may establish time limits for individual and group presentations.
  - 2. The Board may establish time on a regular business meeting agenda for presentations that are limited as to subject matter to those items on the meeting's agenda.
  - 3. The Board may establish times for presentations on any topic.
- D. Persons wishing to address the board may be required to register their request in writing.
- E. The Board may make rules as to which public presentation times are broadcast.
- F. Board adopted rules regarding public presentation shall be published.

***Legal References:***

Minn. Stat. Chapter 13D (Minnesota Open Meeting Law)

***Cross References:***

MPS Policy 1040 (Student and Staff Data Protection)

MPS Policy 1150 (Media Relations)

MPS Policy 1300 (Participation by the Public)

MPS Policy 1541 (Response to Violence and Disruption)

MPS Policy 1580 (Soliciting, Peddling and Canvassing on District Grounds)

MPS Policy 8200 (Annual Meeting)

MPS Policy 8210 (Meetings of the Board of Directors)

MPS Policy 8220 (Meeting Agenda)

MPS Policy 8231 (Voting)

MPS Policy 8410 (Duties of Directors)