



1450

Volunteers

Policy 1450

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I. PURPOSE

The Board of Education encourages the use of community resources and citizens as volunteers to assist in furthering the educational programs at our sites so that student achievement will be enhanced. While encouraging the involvement of community volunteers is important, the Board must also assure the safety of the students and staff. This policy is intended to provide the direction to accomplish this objective.

II. GENERAL STATEMENT OF POLICY

- A. All persons wishing to volunteer at a Minneapolis Public School must either:
 - 1. successfully complete orientation for volunteers; or
 - 2. be certified as a community partner.
- B. The Superintendent or Superintendent's designee shall be the sole arbiter of whether or not an individual should apply as a volunteer, or seek certification as a community partner.
- C. All applicants to be volunteers in the District shall be subject to screening pursuant to regulations established by the Superintendent.
- D. Currently enrolled elementary or secondary students or other minors who wish to volunteer may apply, but must at all times perform their volunteer services under the direct supervision of an adult employee of the District.
- E. Any volunteer who works with students in any capacity that results in contact with students that is not under the direct supervision of an adult employee of the District must consent to and complete a criminal background check prior to the commencement of any such assignment.
- F. The Superintendent, or Superintendent's designee shall establish appropriate orientation for volunteers that, at a minimum:
 - 1. includes a written application requiring the prospective volunteer to adequately identify themselves;
 - 2. includes an agreement to hold the District harmless for any liability for actions taken by the volunteer;
 - 3. includes instruction in District policies related to:
 - a) data privacy;
 - b) harassment and violence prohibition;
 - c) student discipline;
 - d) freedom from prohibited discrimination;



- e) state and federal laws related to students rights, including rights to privacy.
- G. The selection and dismissal of volunteers shall be conducted consistent with the applicable federal and state regulations that govern employees.
- H. Volunteers serve to enhance and assist the professional staff in meeting the educational needs of our students within the adopted curriculum of the District. Persons who wish to augment the curriculum, or offer co-curricular activities or materials to students must apply to be a community resource or a community partner.

III. RESPONSIBILITY

- A. This policy applies to the use of volunteers :
 - 1. during the regularly scheduled school day;
 - 2. before or after the regularly described school day in District sponsored programs;
 - 3. during summer sessions, camps or summer activities;
 - 4. during district sponsored or sanctioned activities regardless of whether these activities are conducted on district premises or off.
- B. The Superintendent shall establish regulations necessary to implement this policy and shall communicate this policy and the regulations to all district employees.
- C. The Superintendent's regulations shall identify the consequences for employees who do not follow this policy.

Legal References:

Minn. Stat. §13.43 (Personnel Data)
Minn. Stat. §123B.02 (General Powers of Independent School Districts)
Minn. Stat. §123B.03 (Background Check)
Minn. Stat. §466.01 (Definitions)
Minn. Stat. §466.07 (Indemnification)

Cross References:

MPS Policy 1040 (Student and Staff Data Protection)
MPS Policy 1301 (Community Partners)
MPS Policy 4000 (Equal Employment Opportunity)
MPS Policy 4001 (Disability Non-Discrimination)
MPS Policy 4002 (Harassment and Violence Prohibition)
MPS Policy 4010 (Communicable and Infectious Diseases Affecting Employees)
MPS Policy 4020 (Tobacco Use, Non-Student)
MPS Policy 4021 (Weapons Free Workplace)
MPS Policy 4025 (Drug-Free Workplace)
MPS Policy 5200 (Behavior Standards and Code of Conduct)



MPS Policy 5201 (Bully and Hazing Prohibition)
MPS Policy 5221 (Weapons Free Schools)
MPS Policy 5631 (Drug-Free Schools)
MPS Policy 5635 (Reporting Maltreatment of Minors and Vulnerable Adults)
MPS Policy 6230 (Field Trips)
MPS Policy 6415 (Internet and Educational Network Use)
MPS Policy 6682 (Emergency Health Care)