



5262 A

Protocols for School Assignment

Regulation 5262 A

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I. PURPOSE

When schools are over-subscribed for their capacity, it is incumbent upon the District to assign students to those schools in a fair, consistent way in keeping with District goals. The purpose of this regulation is to state the protocols controlling student assignment to over-subscribed schools. Nothing in this regulation shall guarantee transportation to students assigned to any school hereunder.

II. DEFINITIONS

These terms shall have the following meanings for the purposes of this regulation.

- A. “attendance area” shall mean the geographic area identified by the Superintendent or Superintendent’s designee as the area from which a school’s population should primarily come.
- B. “concurrently enrolled” means two or more students enrolled at the same school in the same school year.
- C. “elementary schools” shall mean any school containing grades Pre-K through 8, regardless of configuration.
- D. “expanded choice options” are those assignment possibilities identified by the Superintendent or Superintendent’s designee to offer additional placement options for the purposes of increasing the diversity of student populations.
- E. “magnet schools” shall mean any elementary school which accepts students across a zone or the entire district due to special programming, educational method or cultural emphasis offered by the school. Such schools may include, but are not limited to:
 - 1. Montessori schools
 - 2. Language immersion schools
 - 3. Culturally specific schools
 - 4. International Baccalaureate Programme schools
 - 5. Interdistrict schools
- F. “neighborhood or community schools” shall mean any elementary school for which an attendance area has been assigned.



- G. “oversubscribed” shall mean that there are more school request forms received for the school than available places in the school.
- H. residency of the student is determined by the residence of the parent or legal guardian of the student. When a student is in the custody of more than one parent and the parents reside in different attendance areas or zones, the student may claim residency in either area or zone.
- I. “sibling” means any children or enrolled students who share at least one parent, or who reside in the same household.
- J. “zone” shall mean the geographic area identified by the Superintendent or Superintendent’s designee as a larger region of the City of Minneapolis used for school assignment purposes.

III. PLACEMENT PROTOCOLS FOR NEIGHBORHOOD OR COMMUNITY ELEMENTARY SCHOOLS.

- A. First priority shall be for students who need specific bilingual language support offered at the school requested.
- B. Second priority shall be for students whose siblings currently attend the requested school and
 - 1. the currently enrolled sibling will be concurrently enrolled with the requesting student, and
 - 2. the currently enrolled sibling resides in the attendance area for the requested school.
- C. Third priority shall be for students who reside in the attendance area for the requested school.
- D. Fourth priority shall be for students who qualify for expanded choice options.
- E. Fifth priority shall be for currently enrolled students who, due to attendance boundary changes, do not reside in the attendance area for the requested school.
- F. Sixth priority shall be for children of permanent, benefits-eligible current employees of the District.
- G. Seventh priority shall be for students whose siblings currently attend the requested school and
 - 1. the currently enrolled sibling will be concurrently enrolled with the requesting sibling, and



2. the students do not reside in the attendance area of the requested school.

H. Eighth priority shall be for students who are siblings of students currently attending a school outside their attendance area, but within their attendance zone when the currently enrolled sibling will be concurrently enrolled with the requesting sibling.

I. Ninth priority shall be for students who do not reside in the attendance area for the requested school but do reside in the zone of the requested school.

J. Tenth priority shall be for students who are residents of the City of Minneapolis but who do not reside in the requested school's attendance area or zone.

K. Eleventh priority shall be for students who reside outside of the City of Minneapolis.

IV. PLACEMENT PROTOCOLS FOR ELEMENTARY MAGNET SCHOOLS

A. First priority shall be for students who need specific bilingual language support offered at the school requested.

B. Second priority shall be for students who are siblings of currently enrolled students and

1. the currently enrolled student lives in the zone of the requested school and
2. the currently enrolled sibling will be concurrently enrolled with the requesting student.

C. Third priority shall be for students who:

1. live in an area of the city designated by the Superintendent or Superintendent's designee as being a high-poverty concentration area, and
2. qualify for free or reduced price lunch under the school meals program, and
3. the requested school has a low representation of students of poverty in the current year.

D. Fourth priority shall be for students who are children of permanent, benefits-eligible current employees of the District.

E. Fifth priority shall be for students who reside in the zone of the magnet school.

F. Sixth priority shall be for students who reside in the City of Minneapolis.



G. Seventh priority shall be for students who reside outside the City of Minneapolis.

V. PLACEMENT PROTOCOLS FOR HIGH SCHOOLS

A. Protocols for Neighborhood or Community High Schools or High School Programs

1. First priority is for students currently enrolled in a High School, regardless of their attendance area or zone of residence.
2. Second priority is for siblings of students currently enrolled in the requested school when the siblings will be concurrently enrolled in the requested school.
3. Third priority is for students who reside in the attendance area established for the school.
4. Fourth priority is for children of permanent, benefits-eligible current employees of the District.
5. Fifth priority is for students who:
 - a) live in an area of the city designated by the Superintendent or Superintendent's designee as being a high-poverty concentration area, and
 - b) qualify for free or reduced price lunch under the school meals program, and
 - c) the requested school has a low representation of students of poverty in the current year.
6. Sixth priority is for students who reside in the requested school's zone, but outside the school's attendance area.
7. Seventh priority is for students who reside in the City of Minneapolis.
8. Eighth priority is for students who reside outside the City of Minneapolis.

B. Protocols for Citywide Programs at High Schools

1. First priority is for middle school students that have an established pathway to a city-wide high school program and who request continuation in that pathway.
2. Second priority is for siblings of students currently enrolled in the requested citywide program when the siblings will be concurrently enrolled in the citywide program.
3. Third priority is for children of current, permanent, benefits-eligible employees of the District.
4. Fourth priority is for students who:
 - a) live in an area of the city designated by the Superintendent or Superintendent's designee as being a high-poverty concentration area, and
 - b) qualify for free or reduced price lunch under the school meals program, and



- c) the requested citywide program has a low representation of students of poverty in the current year.
- 5. Fifth priority is for students who reside in the City of Minneapolis.
- 6. Sixth priority is for students who reside outside the City of Minneapolis.

Cross References:

- MPS Policy 3545 (Transportation)
- MPS Policy 3547 (Service Areas)
- MPS Policy 5262 (Assignment of Students to Schools)
- MPS Policy 5263 (Sibling Preference)
- MPS Policy 5741 (Special Education Placement)
- MPS Policy 6120 (Educational Choices)