



7960 A

Naming Principles and Procedures

Regulation 7960 A

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Review Dates:

I. PURPOSE

The purpose of this regulation is to describe principles to be followed for choosing the name of any school program, building, property or portion of property owned by or in the Minneapolis Public School System.

II. NAMING DISTRICT PROPERTY

- A. The Superintendent of Schools will forward potential names for any building, property, or portion of property owned by or in the Minneapolis Public Schools System for which a name is sought to be established.
- B. In most cases, the Superintendent will offer no more than three (3) proposed names to the Board of Directors.
- C. For each name offered the Superintendent will supply a history of the search for the name and a rationale to support the proposal of each. The Superintendent or Superintendent's Designee shall assure that the procedures followed by the proponents of any name change or adoption have been adequately completed or that a waiver is recommended.
- D. In the circumstance of a newly constructed facility, the naming of the facility should be accomplished during the design development stage to allow inclusion of appropriate signage in the design.
- E. In the circumstance of the creation of a new building that will house school programs, the Superintendent shall arrange for appropriate community, staff, parent and student input in the name prior to the recommendation to the board.

III. NAMING SCHOOL PROGRAMS

- A. The Superintendent shall choose the names of all non-autonomous school programs.
- B. The Superintendent shall make a recommendation to the Board to approve or deny a school name proposed in an autonomous school application.

IV. RESTRICTIONS FOR NAMING

- A. Names that possess a potential for controversy are not permitted, such as names of political parties, or campaigns.



- B. Names of living persons are not permitted.
- C. Names of facilities should be appropriate to the purpose of the program or facility.
- D. Numbers as names are not permitted.
- E. Names that are slogans are not permitted.
- F. Names of school programs that might indicate a specialized focus or whether the program has a magnet school status shall be reserved for officially designated magnet school programs.
- G. All program names shall include the name of the facility in which it is housed when the facility is a district owned building.

Cross References:

MPS Policy 5000 (Equal Education Opportunity)

MPS Policy 6010 (Autonomous Schools)

MPS Policy 6800 (Naming of School Symbols, Teams, Mascots)

MPS Policy 8110 (Purposes and Role of the Board)