



# 7630 A

## Process of Site Identification and Reporting

***Regulation 7630 A***

Original Adoption: 06/26/2012

Effective Date: 06/27/2012

Revision Dates:

Review Dates: 3/15/2018

### **I. PURPOSE**

The purpose of this regulation is to establish the process to be followed in recommending a site to purchase or acquire for the purpose of constructing new District facilities or additions to existing buildings.

### **II. SUPERINTENDENT ADVISORY COMMITTEES**

- A. The Superintendent may appoint an Advisory Committee within the terms and meaning of district policy. The Committee may be a standing committee with a charter to cover all District facilities and additions to facilities, or the Superintendent may appoint a committee to advise specifically on one site or plan.
- B. Advisory committees appointed by the Superintendent pursuant to Policy 7630 may include:
  1. Parents;
  2. Administrators;
  3. Faculty;
  4. District staff; and
  5. Community members.
- C. The Superintendent shall appoint appropriate District staff to coordinate and provide technical support to the committee.
- D. The Superintendent may engage community experts to provide technical advice and support to the committee.
- E. The Committee shall consider the following in making its recommendation of location and acquisition:
  1. regulations of the State Department of Education and other approval agencies;
  2. administrative organization of the proposed school (elementary, middle, secondary, or other configuration);
  3. location of pupil population;
  4. proximity to parks, recreation centers, public transport, streets, and highways;
  5. proximity to potential deterrents, such as industrial uses and traffic patterns and volume;
  6. location of natural barriers;
  7. topography and soil conditions;
  8. the long-range or strategic plan of the District, if any;
  9. city planning projections;



10. zoning regulations and possible changes in nature of nearby residences;
11. appraisals on site value;
12. recommendations of other citizen groups.

F. The recommendations of any committee shall be reduced to a report to the Superintendent. The Superintendent may direct the committee to report directly to the Board of Directors.

### **III. SUPERINTENDENT'S RECOMMENDATION**

- A. For non-school facilities, the Superintendent may appoint an advisory committee which may consist of District staff, parents, community residents, and consultants employed by the District for this purpose. Such a committee shall consider the factors outlined in II.D. above.
- B. The Superintendent may employ consultants to review the advisory committee report.
- C. The Superintendent may submit the report, or the recommendations, of any non-school facility advisory committee for review, analysis and comment to
  1. the City of Minneapolis Planning Department;
  2. the staff of the Minneapolis Park and Recreation Board;
  3. the staff of the Hennepin County Library Board;
  4. the Minneapolis Community Development Agency (MCDA); and/or
  5. other public agencies that may be affected by the project.
- D. The Superintendent shall include the reports received in review by any advisory committee or public agency review in the report of recommendation given to the Board of Directors, whether or not such reports or reviews support the Superintendent's recommendation.

#### ***Cross References:***

MPS Policy 2305 (Superintendent Advisories)