



6692 C

Non-School Time Administration Of Student Medication

Regulation 6692 C

Original Adoption: 06/19/2013

Effective Date: 06/20/2013

Revision Dates:

Review Dates:

I. PURPOSE

The purpose of the regulation is to establish the rules for administration of student medication outside of school hours during school sponsored, directed and supervised activities.

II. GENERAL STATEMENT OF REGULATION

- A. **Applicability.** The District has established rules for management of student medication only in the following circumstances:
1. When students are participating in a school sponsored, directed and supervised field trip that occurs outside of the school day; or
 2. When students are participating in a school sponsored, directed and supervised co-curricular activity that occurs outside of the school day; or
 3. When students are enrolled in a child care program sponsored, directed and supervised by district personnel.
- B. School personnel may only administer prescribed medications in accordance with directions from the school health personnel according to the procedures established by the District Nursing Supervisors.
- C. Students with an approved plan for self-administered medications on file with their school health office may carry and self-administer that medication during the applicable activities.

III. RESPONSIBILITY

- A. Teachers and school personnel in charge of field trips that extend beyond the defined school day must make arrangements with the school health office, including obtaining parent consents as required for administration of any prescribed medication during their trip.
- B. Teachers and school personnel in charge of co-curricular activities outside of the defined school day must make arrangements with the school health office for administration of any prescribed medication during their planned activity.
- C. District personnel who operate district sponsored, directed and supervised child care programs shall coordinate enrollee medication administration through the District Nursing Services Supervisors.

Cross References:



Page 2 of 2

MPS Policy 6230 (Field Trips)
MPS Policy 6682 (Emergency Health Care)