

6682 A

Staff Responsibilities for Student Medical Transport

Regulation 6682 A

Original Adoption: 4/25/2012

Effective Date: 4/25/2012

Revision Dates:

Review Dates: 8/13/2013

I. PURPOSE

When emergency situations require medical attention for students or staff which require medical transport it is important for district staff to respond appropriately. The purpose of this regulation is to direct staff action in these circumstances.

II. GENERAL STATEMENT OF REGULATION

- A. When an emergency health situation arises that requires the transport of students via ambulance to a site away from a school, and the parent (parent or guardian) of the student is not at the school, the principal or principal's designee shall accompany or follow the emergency vehicle to the hospital, and remain with the student until the parent arrives.
1. Copies of the Student's emergency form and medical information including any DNAR or DNI order shall be taken by the principal or principal's designee to assist in contacting the responsible persons, and to assist the hospital staff in giving emergency medical attention to the student.
 2. The DNAR or DNI order for any student transported by emergency services shall be given to the emergency responders.
 3. The school shall continue to attempt to contact the parent or alternative emergency contact until has been made, and will keep the person accompanying the student apprised of whether or not contact has been successful.
- B. If an emergency health situation arises away from the school site, and the employee supervising the student is also solely responsible for other students remaining at the site, and the parent is not present when the decision to transport the student is made, the employee shall contact the principal by telephone, and the principal or the principal's designee shall meet the emergency vehicle at the hospital with the student's documentation and remain with the student until the parent arrives.
- C. While waiting at the hospital for the arrival of the student's parent, the staff person shall not exercise any custodial decision making. The staff person is there only to support the well-being of the student. All emergency medical decisions shall be made by the appropriate medical professionals once they have taken custody of the student, if the parent is not available to make those decisions.
- D. When an emergency health situation arises that requires the transport of an employee via ambulance to a site away from a school, the principal or principal's designee may, in the principal's discretion, accompany or follow the emergency vehicle to the hospital and remain with the employee until the employee's emergency contact has been contacted or has arrived.

All emergency medical decisions shall be made by the employee if able to do so, or by the appropriate medical professionals if the employee is not able to make decisions.

Legal References:

Cross References:

MPS Policy 6680 (Safety, Security and Emergency Preparedness)

MPS Policy 6681 (Accident Prevention and Reporting)

MPS Policy 6682 (Emergency Health Care)