



# 6415 B

## Internet, E-mail and Network Rules for Student Use

### *Regulation 6415 B*

Original Adoption: 05/26/2009

Revision Dates: 08/12/2014

Review Dates:

Effective Date: 08/13/2014

#### **I. PURPOSE**

The purpose of this regulation is to establish appropriate rules for educational and ethical student uses of the Internet, e-mail and District networks at school and to identify individual student responsibilities. Student use of District-provided access to the internet, district assigned e-mail addresses and District-provided web sites for students are provided for the limited purposes of teaching students 21<sup>st</sup> century academic and work skills, and to facilitate effective communication and collaboration for academic pursuits.

#### **II. GENERAL STATEMENT OF REGULATION**

- A. The use of District access to the Internet, to District assigned e-mail accounts and District networks is a privilege.
- B. The provision of student web-sites is a privilege and District rules regarding their design and use must be followed.
- C. District policies regarding harassment, violence, bullying and hazing apply to Internet and e-mail use regardless of the access point used. Use of the Internet and e-mail address provided or assigned by the District must be in compliance with all District policies.
- D. Students will :
  1. use only those Internet sites that are connected to their course of study or that a teacher has given them permission to use.
  2. follow all policies, laws and regulations regarding copyright and use of Internet materials.
  3. at all times accurately represent themselves on the system.
  4. use appropriate language. Speech or language that is inappropriate for classroom use is inappropriate for Internet or e-mail use.
- E. Students shall not:
  1. divulge their whole name, address or telephone number through email or internet access unless directed to do so by a teacher for an educational purpose.
  2. upload or transmit multimedia including the voice or image of any other person unless directed to do so by a teacher for educational purposes.
  3. use anyone else's password or open or use anyone else's files unless directed to do so by a teacher for educational purposes.
- F. Students shall not



1. download or install any software while using the District system without permission from the Information Technology staff.
  2. open links leading to advertising or competitions, unless directed to do so by a teacher for educational purposes.
  3. use proxy servers to access Internet content that is blocked by any filter employed by the District.
  4. use the District system to post unauthorized or inappropriate personal information about a user or another individual on social networks.
- G. Student files and e-mails created or transmitted using the District system are District property and may be viewed by District personnel at any time.

### **III. USE OF PERSONAL DEVICES**

- A. Students may use personally owned electronic devices to access the District's internet access system.
- B. Students, who use internet capable devices owned by persons other than the District to access the Internet or District provided email addresses or web sites while using District internet access, are subject to the same rules and policies as if they were using a district provided device.
- C. Personally owned computers may not be connected to the District network. They may be used as stand-alone devices, and may be used wirelessly to connect to the internet through District access.
- D. The District is not responsible for assuring that the personally owned device is appropriately connected to the internet, nor that any of its hardware or software remains in working condition nor is or remains configured for internet use.
- E. Personally owned devices are brought to school and used by students at their own risk, the District accepts no responsibility for loss or damage to personally owned devices brought to school by students. Internet access through personally owned devices shall have the same filtered access to the internet as district owned devices while accessing the internet through District wireless services. However no filtering is provided if access is obtained through other wireless providers.
- F. Portable external data storage and drives, such as flash drives, jump drives, or thumb drives and the like may be connected to district computers for the purposes of transferring, backing up or transporting personal files from a student or staff account. Use of such devices to transfer, copy or install unlicensed or malicious software is



prohibited, and any use therefore shall subject the user to discipline, including paying the costs of repair or recovery to any files or computer hardware or software affected.

- G. Inappropriately connected or used personal devices must be disconnected immediately at the request of any employee. Failure to do so will result in the confiscation of the personal device. Confiscated devices shall be returned to the student at the end of the school day. A second violation of this provision shall result in a confiscation, and the device shall be returned only to the parent of the student. Other disciplinary actions may also be taken based on the use of the device and under other district policies.
- H. Personal devices may be searched by district personnel upon reasonable suspicion that the device has been or will be used inappropriately under district policies and rules.

#### **IV. RESPONSIBILITY**

- A. Schools shall post these regulations electronically and otherwise.
- B. School staff shall teach these regulations to students prior to student use of the system.
- C. School staff is responsible for enforcing these regulations, and are required to report violations to the school principal, site administrator or designee.
- D. Students are responsible for following these regulations. Students who violate these regulations are subject to discipline according to the citywide disciplinary policy and school rules, which may include loss of access privileges, suspension, paying for repairs or damages, or referral to civil or criminal system authorities for possible prosecution.
- E. Parents are responsible for supervision of student use of district provided and personally owned electronic devices used at home or through other remote locations.

#### ***Legal References:***

15 USC §6501 *et seq.* (Children's Online Privacy Protection Act)  
17 USC §101 *et seq.* (Copyrights)  
20 USC §6751 *et seq.* (Enhancing Education through Technology Act of 2001)  
47 USC §254 (Children's Internet Protection Act of 2000 [CIPA])  
47 CFR §54.520 (FCC Rules implementing CIPA)  
Minn. Stat. §125B.15 (Internet Access for Students)  
Minn. Stat. §125B.26 (Telecommunications/Internet Access Equity Act)



*Tinker v. Des Moines Indep. Cmty. Sch. Dist.*, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)

*United States v. American Library Association*, 539 U.S.194, 123 S.Ct.2297, 56 L.Ed.2d 221 (2003)

*Layshock v. Hermitage Sch. Dist.*, 412 F.Supp.2d 502 (2006)

*J.S. v. Bethlehem Area Sch. Dist.*, 807 A.2d 847 (Pa. 2002)

***Cross References:***

MPS Policy 1040 (Student and Staff Data Protection)

MPS Policy 4002 (Harassment and Violence Prohibition)

MPS Policy 5000 (Equal Education Opportunity)

MPS Policy 5200 (Behavior Standards)

MPS Policy 5201 (Bullying and Hazing Prohibition)

MPS Policy 5210 (Student Personal Electronic Devices)

MPS Policy 6415 (Internet and Educational Network Use)

MPS Regulation 6415 D (Web Page Development)