



5182 A

Dropping and Reporting Procedures

Regulation 5182 A

Original Adoption: 06/12/1984

Effective Date: 03/27/2013

Revision Dates: 03/26/2013

Review Dates:

I. PURPOSE

The purpose of this regulation is to establish the drop from enrollment and reporting procedures for students who are dropped from enrollment from the District due to lack of attendance. It does not apply to students who are dropped from summer school programs for nonattendance.

II. GENERAL STATEMENT OF REGULATION

- A. The Principal or principal's designee shall make a written determination based on documentation or home visit that the student who meets the fifteen (15) day consecutive absence threshold, and who has not properly withdrawn from enrollment:
1. is no longer a resident of the City of Minneapolis, or
 2. is enrolled as a student elsewhere; or
 3. refuses to return to school.
- B. If a student is determined by the school of last enrollment to be no longer a resident of the City of Minneapolis or determined to be enrolled elsewhere, the student shall be dropped from the rolls of the district, and no referral shall be made to the appropriate authorities regarding truancy.
- C. If it cannot be determined by the school of last enrollment whether or not a student is enrolled elsewhere, and the student either is a resident of the City of Minneapolis, or the student's residence cannot be determined, the student shall be referred to the appropriate authorities as being a continuing truant and dropped from the rolls of the district by the school of last enrollment.
- D. Students who are dropped from the roll under district policy, and who are not receiving social work, counseling or outreach services shall be referred to the appropriate authorities as habitual truants or being suspected victims of educational neglect by the school of last enrollment.

Legal References:

Minn. Stat. 120A.22 (Compulsory Instruction)

Minn. Stat. §126C.05 (Definition of Pupil Units)

Minn. Stat. §260A.02 (Definitions)

Minn. Stat. §260C.007, Subd 19. (Definition: Habitual Truant)

Cross References:

MPS Policy 5100 (Attendance)