



8140

Election of Officers

Policy 8140

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I. PURPOSE

The purpose of this policy is to establish the titles and terms of the officers of the Board of Directors and the procedure for their election.

II. OFFICERS AND TERMS OF OFFICE

A. The following officers shall be elected from the duly elected and seated directors of the Board of Education.

1. Chairperson;
2. Vice Chairperson;
3. Clerk; and
4. Treasurer.

B. They shall hold their respective offices for one calendar year from the date of election, or to the end of their respective term of directorship whichever occurs first, or until their successors have been elected.

C. Consecutive terms for officers are permitted.

D. An officer may be elected for a different office for the term following their service in the first office.

III. ELECTION OF OFFICERS

A. Officers shall be elected at the annual meeting of the Board of Directors.

B. Any director may nominate any director, including him or herself, for any office.

C. No second is required for a nomination.

D. A slate of officers may be nominated for election.

E. Voting for officers may be oral or by written ballot.

1. The default method is oral voting.
2. A written ballot shall be done if a properly made and seconded motion is approved by a majority vote of the quorum of the meeting.
 - a) A written ballot may be requested for each office separately.
 - b) A written ballot may be requested for a single ballot electing all officers.
3. If by written ballot:
 - a) Each voter shall identify her or himself on the ballot.
 - b) The chair shall announce the individual votes identifying each voter.



- F. Election to office requires the affirmative vote of a majority of the voters. Directors who abstain from a vote are not counted in the total of voters.
- G. In the event that no nominee receives the votes of a majority of those voting, a second ballot shall be taken, eliminating from nomination all but the two candidates receiving the most votes on the previous vote. If this is not possible, successive ballots will be taken until it is possible, or until a vote results in an election.
- H. Directors may vote for themselves.
- I. Directors may not vote for someone not placed in nomination.

IV. RESPONSIBILITY

- A. The Chair whose term is ending is responsible for conducting the elections of all officers. The newly elected chair will assume the duties of the office following the close of elections.
- B. The Clerk whose term is ending is responsible for providing such written ballots as may be called for in the election.

Legal References:

Minn. Stat. §123B.14 (Officers of Independent School Districts)
Minn. Stat. §128D.04 (District Like Independent District; Exception)

Cross References:

MPS Policy 8115 (Membership and Quorum)
MPS Policy 8200 (Annual Meeting)
MPS Policy 8230 (Parliamentary Procedure)
MPS Policy 8300 (Duties of Board Officers)