



5182

Dropping from Enrollment

Policy 5182

Original Adoption: 06/12/1984
Revision Dates: 3/26/2013
Review Dates:

Effective Date: 3/27/2013

I. PURPOSE

The purpose of this policy is to establish when the District may drop a student from enrollment due to the student's attendance records, and what action the District shall take to enforce the compulsory instruction laws of the State of Minnesota.

II. GENERAL STATEMENT OF POLICY

- A. Students who do not attend school during the defined school year for fifteen (15) consecutive school days shall be dropped from the rolls of the district, unless the District provides for instruction at home, in a hospital or in another treatment facility, or the absence is properly excused.
- B. Students who do not attend school during summer school sessions for five (5) consecutive school days shall be dropped from the rolls of the summer school program, unless the student receives instruction at home, in a hospital, or in another treatment facility, or are otherwise properly excused.
- C. Students who are dropped from enrollment during the defined school year under paragraph II.A. (above), shall be reported to the appropriate authorities under the compulsory instruction laws of the State of Minnesota.
- D. Students who are dropped from the rolls of the district under paragraph II.A. (above) who return to school must reenroll in the district, and are not assured of their previous school assignment.
- E. The Principal or site administrator of the school to which a potentially dropped student is assigned due to the student's last known residence or school identified by district records as the school of enrollment shall make reasonable efforts to return the non-attending child to the school of enrollment or to reenroll in school prior to dropping the student from enrollment.

III. RESPONSIBILITY

- A. The Superintendent is authorized to promulgate regulations to implement this policy.
- B. The Superintendent shall report on compliance reporting to the Board of Directors.
- C. The Principal or site administrator is responsible for making reasonable efforts, including but not limited to arranging for home visits, phone calls, letters or other means of communication indicated by the parent to be the preferred method of



contact, to determine whether non-attending assigned students should be dropped, reenrolled, or returned to school.

Legal References:

Minn. Stat. §120A.22 (Compulsory Education)
Minn. Stat. §120A.24 (Reporting)
Minn. Stat. §120A.26 (Enforcement and Prosecution)
Minn. Stat. §126C.05 (Definition of Pupil Units)

Cross References:

MPS Policy 5100 (Attendance)
MPS Policy 5120 (Age of Entrance)
MPS Policy 5181 (Exemption from Compulsory Instruction)