



3280

## Gifts, Bequests and Grants

*Policy 3280*

Original Adoption: 04/25/1967

Effective Date: 11/28/2012

Revision Dates: 10/09/1973, 09/09/1975, 11/27/2012

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### **I. PURPOSE**

The District has benefited from the generosity of our community. Persons and organizations may wish to make gifts, bequests or unsolicited grants to the District or any of its schools, programs or departments. These gifts may be in the form of money or property. The purpose of this policy is to establish the circumstances under which the District may accept these offers.

### **II. GENERAL STATEMENT OF POLICY**

A. Definitions: The following terms shall have these meanings for the purposes of this policy and any regulations implementing the policy:

1. “donation” – money, equipment, supplies or materials offered to the district or any of its schools, programs or departments as a gift.
2. “gift” – money, equipment, supplies or materials offered to the district or any of its schools, programs, or departments without expectation of compensation.
3. “bequest” – money, equipment, supplies or materials, or interests in the same offered to the district or any of its schools, programs or departments through the donor’s testamentary documents or through a decedent’s estate.
4. “unsolicited grant” – money, equipment, supplies or materials offered to the district or any of its schools, programs or departments without solicitation by or on behalf of the district which may or may not have a specified intended use or recipient.

B. The Board of Directors may accept on behalf of the District any bequest or gift of money or property.

C. All gifts, bequests or unsolicited grants shall be accepted as a gift to the District as a whole.

D. Gifts, bequests or unsolicited grants with a designated purpose may be accepted by the Board of Directors if the purpose stated is suitable. The use of such gifts, bequests or unsolicited grants for the stated purpose shall be honored if the use is in the best interests of the proper administration of the district for the benefit of its students and staff.

### **III. RESPONSIBILITY**

A. The Superintendent shall establish criteria to be met in the acceptance of gifts, bequests and unsolicited grants and the procedure for examination and evaluation such offers.



- B. The Superintendent shall establish the procedure for designating the recipient school, program or department of any offered gift, bequest or unsolicited grant and the use thereof.
- C. The Superintendent shall determine which gifts, bequests or grants shall be reported to the board and publicly acknowledged.
- D. Any employee or other district personnel offered a gift, bequest or unsolicited grant shall follow the established procedures and criteria for evaluation and acceptance of offers. Failure by employees to do so shall subject them to discipline.

***Legal References:***

Minn. Stat. 123B.02, subd. 6 (General Powers of Independent School Districts; Bequests, Donations, Gifts.)

***Cross References:***

MPS Policy 1100 (Advertising in the Schools)

MPS Policy 1560 (Gifts to School Personnel)

MPS Policy 1720 (External Funds)

MPS Policy 3440 (Inventories)

MPS Policy 3445 (Property and Equipment)

MPS Policy 3517 (Operation, Maintenance and Security of Buildings and Grounds)

MPS Policy 5550 (Gifts to Schools from Students or Classes)

MPS Policy 7000 (Gardens on School Property)