



2305

Superintendent Advisories

Policy 2305

Original Adoption: 04/25/1967 (as policy 2250 Councils, Committees, etc.)
Revision Dates: 11/30/1971, 10/23/1973, 04/12/1988, 06/08/2010
Review Dates: 10/16/2013

Effective Date: 06/09/2010

I. PURPOSE

The goals and direction of the District should be informed by offering opportunities to the community, families, students and staff to provide input, feedback and advice to district departments, divisions and the Superintendent. The purpose of this policy is to establish how and when advisory committees, commissions and councils may be established for this purpose.

II. GENERAL STATEMENT OF POLICY

- A. The Superintendent is authorized to create and maintain appropriate mechanisms for input, feedback and sharing of information with members of the public, students, staff and parents.
- B. All administrative advisory groups serve only in an advisory capacity to the administration.
- C. The Superintendent shall establish such advisory committees as are required by law, and shall designate the appropriate district staff to support these groups.
 1. Advisory groups required by law shall at least annually report to the Superintendent regarding the work required by the authorizing statute.
 2. The Superintendent may charge such groups with additional tasks in addition to their statutorily required purposes.
- D. Administrative staff may suggest to the Superintendent the formation of advisory councils, committees or commissions they deem advisable to support the goals of the District. The proposal shall include the charge given the group, the expected time for the work to be accomplished, proposed membership and an anticipated date of report.
- E. Advisory groups that extend over multiple school years shall report at least annually to the Superintendent their:
 - (a) identified subject matter or topic
 - (b) membership
 - (c) expected duration.
 2. All initial reports of advisories created shall include the identification of their membership.
- F. Membership on advisories, whether required by law, or instituted by the Superintendent or administrative staff shall endeavor to include diverse members that reflect the district community.



Legal References:

20 U.S.C. §6301 *et seq.* (No Child Left Behind Act)

Minn. Stat. §120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement)

Minn. Stat. §122A.19 (Bilingual and English as a Second Language Teachers)

Minn. Stat. §122A.60 (Staff Development Program)

Minn. Stat. §124.D.78 (Parent and Community Participation) [*American Indian Education*]

Minn. Stat. §124D.13 (Early Childhood Family Education [ECFE] Programs)

Minn. Stat. §124D.19 (Community Education Programs; Advisory Council)

Minn. Stat. §124D.27 (Advisory Council)

Minn. Stat. §124D.895 (Parental Involvement Programs)

Minn. Stat. §125A.24 (Parent Advisory Councils) [*Special Education*]

Cross References:

MPS Policy 1300 (Participation by the Public)

MPS Policy 1304 (Equity and Diversity)

MPS Policy 1320 (Board of Directors Advisory Committees)