

Adopted: 04/25/67
Revised: 08/28/73
09/30/75
06/12/84

ADMISSION OF STUDENTS FROM STATE CORRECTIONAL INSTITUTIONS OR OTHER AGENCIES

I. GENERAL STATEMENT OF REGULATION

The statement of procedure on the readmission of students from other agencies or state correctional institutions stresses the importance of planning prior to school enrollment. The parole agent or agency representative will accept responsibility for getting the necessary information from the institution and for making arrangements for a conference with the administration of the local high school. The parole agent or agency representative will also notify the Student Information and Office Services Department in order that the appropriate school records may be sent to the school. It is believed that adherence to this policy will provide a more satisfactory basis for re-establishing students in the school community.

Since the academic year in most institutions closes before the end of the school year in Minneapolis, some youth may return to Minneapolis after having completed a school year at the institution. The parole agent should notify the school that the youth has been released so that the school will expect the individual to return in the fall.

A student returning from a correctional institution has the same right to attend school as any other resident student. This right cannot be denied and readmission cannot be considered on a "trial period" at the school. If there are circumstances which would indicate that it would be better if the student were not to return to the home school, the principal may make arrangements for a special transfer to a neighboring school.

The following steps are suggested as a guide to be used by both correctional and public school personnel:

- A. The parole agent or agency representative supervising the case will, when making the pre-parole or discharge report, contact by telephone the administrative head (or person designated to handle such matters) of the school to which the youth is returning. An appointment for the planning conference will be made at this time.
- B. The parole agent or agency representative, when making the pre- parole report, will request the youth's transcript including indications of the youth's adjustment in the institution, subjects to which the youth particularly responded, recent test results, and suggestions which would be helpful in programming the student.
- C. The parole agent or agency representative will inform the youth when enrollment should take place, a fact to be determined in the planning conference. It is not expected that the parole agent will accompany the youth to school to enroll unless this has previously been agreed upon by the agent and the school. Ordinarily the planning conference should eliminate the necessity of a second visit by the parole agent at this time.

II. CHANGE OF SCHOOL

- A. In the event that the youth expresses a desire to the parole agent to return to a school other than in the home district, the parole agent may discuss this with the home school principal.
- B. In the event that the home school believes the youth's best interests would be served by transfer to another school, the principal should so inform the parole agent at the planning conference.

Arranging for school placement is the responsibility of school personnel either at the local level or through the Central Office. Neither the parole agent, the student, nor the parent should be placed in the position of locating a school that will accept the student.

III. LEGAL REFERENCE:

M.S. 120.0752